



REQUEST FOR QUOTATION (RFQ)

Moldova

NAME & ADDRESS OF FIRM: <b><u>IT companies/ dealers</u></b>	DATE: <b>01 June 2011</b>
	REFERENCE: <b>RfQ11/00361</b>

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 10 June 2011.**

Item	Generic Description of goods ( <u>minimum requested</u> )	Quantity
1.	<p><b>DESKTOP UPGRADE (SEPARATE SPARE PARTS)</b></p> <p>CPU: - Core i3-540 with factory cooler</p> <p>Mainboard: - Socket 1156, H55 chipset, DDR3 support: 2 DIMMS, Integrated video, DVI-D and D-sub connectors, integrated stereo capable audio, Gigabit Ethernet RJ45, ports at least: 4x SATA 2, 1x PCI-Ex x16, 1x PCI-Ex x1, 1x PCI, 6x USB 2.0 back, 2x USB 2.0 front panel connectors</p> <p>Optical: - DVD+-RW, 16x DVD-R writing, SATA interface</p> <p>HDD: - 320GB, 7200RPM, 16MB cache, SATA 2 interface</p> <p><i>NOTE 1: All listed spare parts shall be fully inter-compatible</i> <i>NOTE 2: All listed spare parts shall 100% fit into the midi tower form box with 400W PSU, 120mm PSU cooling fan</i></p>	<p><b>25</b> (twenty five) sets</p> <p>+</p> <p><b>2</b> (two) additional mainboards</p>

CONDITIONS


Delivery Term (INCOTERMS 2000)	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input checked="" type="checkbox"/> <b>DDU</b> <b>Chisinau, Moldova</b>
Delivery Place	<b>131, 31 August 1989 Street, Chisinau, Republic of Moldova</b>
Payment Terms	<b>100% upon delivery</b>
Delivery time	<b>Up to 1 (one) month upon receipt of approved UNDP Purchase Order</b>
Validity of Quotation	<input checked="" type="checkbox"/> <b>30 DAYS</b> <input type="checkbox"/> 60 DAYS
Preliminary Examination - Completeness of quotation.	<input type="checkbox"/> Partial bids permitted <input checked="" type="checkbox"/> <b>Partial bids not permitted</b>
Quantity change	<b>The UNDP reserves the right to modify the quantity by 25% of the tendered goods</b>
General Terms and Conditions	UNDP General Terms and Conditions for Goods/Services <a href="http://www.undp.org/procurement/operate.shtml">http://www.undp.org/procurement/operate.shtml</a>

Please state (where appropriate)

Quantity discount and early payment discount:	Availability of local service in countries of final destination (please indicate the contacts):
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Details on any warranty/guarantee conditions:	Separate quote for estimated transportation & insurance charges:
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<b>Requirements</b>		
Language: All documentation, including installation and operating manuals shall be in:		
<input checked="" type="checkbox"/> <b>English</b> <input type="checkbox"/> French <input type="checkbox"/> Spanish <input checked="" type="checkbox"/> <b>Others (Russian &amp; Romanian optional)</b>		
Electricity: <b>50/60 Hz</b>	phase AC: <b>220-240V</b>	Interface: <b>Schuko plug (type F)</b>
<b>QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS:</b>		
The offer shall comprise the following documents (not subject to return upon evaluation):		
<ul style="list-style-type: none"> <li>✓ Language of Offer – English, Romanian, Russian (preferably English)</li> <li>✓ Additional information as requested under the "Please state" section;</li> <li>✓ Quotation in MDL/USD/EUR exclusive of VAT (evaluation will be made in USD. Other currencies shall be converted into USD at the UN Operational Rate of Exchange on the day of competition deadline);</li> <li>✓ Statement on adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above</li> </ul>		
<b>MINIMUM QUALIFICATION REQUIREMENTS:</b>		
<ul style="list-style-type: none"> <li>✓ Conformation to the minimum specifications listed at the "General Description of Goods" above</li> <li>✓ Adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above.</li> <li>✓ Availability of certificates of quality for the IT equipment</li> <li>✓ Availability of warranty support in Moldova</li> <li>✓ Compatibility with Windows XP system</li> </ul>		
Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.		

<p>NAME, FUNCTIONAL TITLE: <b>Mirella Mladenova, Officer-in-Charge</b></p> <p>Signature:  DATE: <u>11/6/2011</u></p> <p>CONTACT PERSONS: <u>Vladimir Babii, Logistics &amp; Admin. Associate/EUBAM (vladimir.babii@undp.org)</u>  <u>Roman Neagu, IT Expert/EUBAM (roman.neagu@eubam.org)</u></p> <p>CONTACT ADDRESS: <u>131, 31 August 1989 Street, Chisinau, MD-2012</u></p> <p><b>SUBMISSION OF OFFERS:</b></p> <p>Offers shall be marked with "<b>RFQ: Spare Parts for desktops upgrade / EUBAM</b>".  Offers shall reach the UNDP office not later than <b>10 June, 16:30 (Moldova local time)</b>.</p> <p><u>Offers can be submitted either in hard copy, or electronically.</u></p> <p>a) Documents/offers in hard copy need to be addressed to:</p> <p><b>UNDP Moldova,  131, 31 August 1989 Street, MD-2012 Chisinau  Attention: Registry Office/Procurement</b></p> <p>b) Offers sent electronically need to be addressed to the following e-mail address:  <b><u>tenders-Moldova@undp.org</u></b></p>
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